



## Rotary Club of Ashgrove/The Gap



**President Dr Padma Lal**  
**Secretary Brendan Carrol**

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### *Os Smith Community Award – Project Proposal Template*

<i>Community Organisation's Name</i>	
<i>Project Title</i>	
<i>Organisation's address</i>	
<i>Applicants (Contact Person's) Name</i>	
<i>Contact Email</i>	
<i>Contact Phone</i>	
<i>Organisation's Facebook address</i>	
<i>Organisations Website</i>	

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**Project Title** .....

## **Background**

What social need/ problem?

How does the proposed project fit in with your community group's mission/ goal?

How does the proposed project fit in other ongoing activities addressing the same/ similar issue in your Community

## **Project design, resources required**

What is the objective of the proposed project?

How does your proposed project initiative fit in with other similar activities, if any in the local community?

How will the project benefit the community (ies) targeted?

What activities/ tasks are required to fulfil the objectives of the proposed project?

Who will be involved in the implementation of the project/ activities?

What resources are required, including in-kind resources, upfront and over time?

## **Budget**

What is the proposed budget, providing detailed breakdown of broad categories of costs?

Suggest the level of external funds required?

## **Other Comments**

Would any ongoing funding be required in the future to maintain /sustain the initiative?